



PEPFAR

U.S. President's Emergency Plan for AIDS Relief

User Administration in DATIM for HRH Inventory



Context

- HRH Inventory Processor will be a new application and data stream within DATIM
- In order to submit, approve, or interact with the HRH Inventory application, existing DATIM user accounts will need to be updated or new accounts created
- User account creation and updating will take place within DATIM's current user governance model

New data stream, new users

- The HRH Inventory is a new data stream, with a user base that can't be inferred from other PEPFAR data streams
- Due to this fact, accounts will either need to be requested (if the user is new to PEPFAR systems) or a request will be submitted to add HRH permissions to their account

Partner User Accounts

What permissions can a Partner User Account have for HRH Inventory?

- Upload HRH Inventory data
- View previously uploaded template data
- Remove unapproved HRH Inventory data

Who can create these accounts?

- A partner user administrator can create new accounts for HRH data entry at the partner level, *and* add the permissions to an existing partner account if necessary
- An agency user administrator and interagency user administrator can do the same for those mechanisms under their purview.

How should these accounts be requested/updated?

- Partner users can go to register.datim.org to request a new account
- Partner users can also go to register.datim.org to communicate with their user administrator to request access to the HRH Inventory user role

Agency (OU-level) User Accounts

What permissions can an Agency User Account have for HRH Inventory?

- View uploaded template data from relevant partners/mechanisms within the OU
- **Cannot** upload or edit previously uploaded HRH Inventory data

Who can create these accounts?

- An agency user administrator can create new accounts for HRH Inventory at the agency level, *and* add the permissions to an existing agency account if necessary
- An interagency user administrator can do the same for those agencies under their purview

How should these accounts be requested/updated?

- Agency users can go to register.datim.org to request a new account
- Agency users can also go to register.datim.org to communicate with their user administrator to request access to the HRH Inventory user role

Global (Agency and Interagency) User Accounts

What permissions does a Global User Account have for HRH Inventory?

- All global users will immediately have access to view uploaded template data from relevant partners across all PEPFAR OUs

Who can create these accounts?

- An global agency or global interagency user administrator can create new accounts for HRH Inventory at the global level, however adding the permissions to existing accounts will not be necessary.

How should these accounts be requested/updated?

- New global users can go to register.datim.org to request a new account



What would you like to do?

- Request a user account on DATIM
- Contact my DATIM user administrator about something else

Please enter your details below to contact your User Administrator.

First Name *

Last Name *

Email Address *

User Type *

- USG ⓘ
- Implementing Partner ⓘ
- MoH Data Alignment ⓘ

Operating Unit *

Message to User Administrator *

Communications

- Communications will go out **early and often** to all DATIM users and DATIM user administrators updating them as to these changes
- Job aids, documentation, etc. will be updated as well
- Will also be a part of webinars leading up to HRH Inventory reporting for Q4

Request

- Please sensitize others in your agency that this is part of the upcoming HRH Inventory data collection exercise
- These roles do not yet currently exist in DATIM - we will communicate widely when they are available