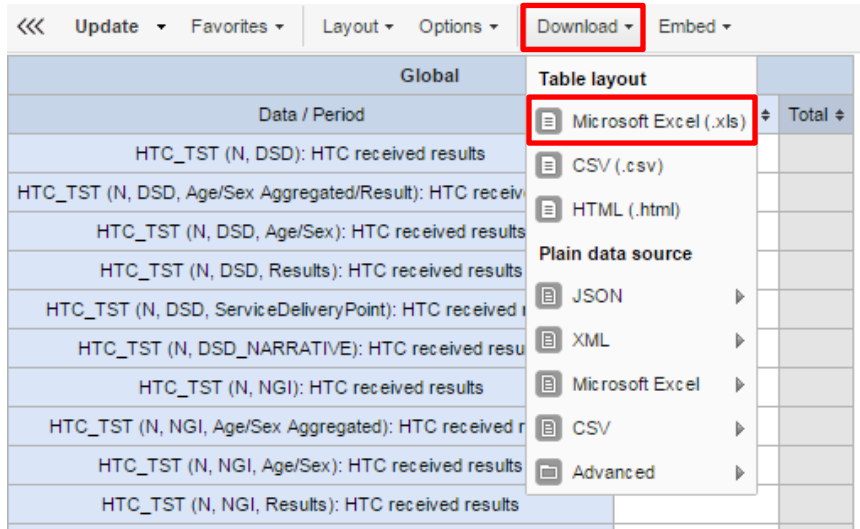




Certain browsers will not enable you to highlight and copy information directly from the pivot table. As a workaround to this, please use the following guidance.

1. Generate the Pivot Table with the data that you would like to export.
2. Select the **Download > Microsoft Excel** option when exporting data from the pivot tables.



3. Once that option is selected, it will generate the file and save it to your computer.
4. Open the Microsoft Excel file.
5. Data can then be copied from the generated Excel file into a separate table or tool as needed.

**Note:** We recommend usage of the export to Excel to become a best practice, as this avoids any potential mistakes made by manually copying and pasting from the pivot.